

# ELECTIVE HOME EDUCATION

As you complete this programme you will be informing the Children and Lifelong Learning Service of the arrangements you are making for your child's education at home. You will know that the Children and Lifelong Learning Service must be satisfied that appropriate education is being arranged. This information provides a useful background for **our first visit to your family.** It would be helpful, therefore, if you would complete the questionnaire as fully as possible.

Thank you for your assistance in this matter.

DCSF Guidelines state that parents have no obligation to allow the LEA access to their home, or indeed meet with them at all. This right should be made clear to parents.

**Olaf Hindmarsh**  
**(Elective Home Education Co-ordinator)**

**Name of child:** \_\_\_\_\_

**Staffordshire**  
County Council

**Date of Birth:**

**Home address:**

**Telephone No:**

**Email address:** \_\_\_\_\_

**Name of parent/person(s) with parental responsibility:**

**Last School Attended:**

**Please indicate if your child receives:**

**School Action:** YES / NO

**School Action Plus:** YES / NO

**Statement of SEN:** YES / NO

**Equal Opportunities: collection of ethnicity information - to ensure equality of service provision.**

Please complete the Ethnicity Survey and return this together with this booklet or  tick this box if you do not wish to supply information.

## **SECTION A: PATTERN OF EDUCATION**

- (i) If you have a regular timetable please complete the weekly planner below.

	<b>MON</b>	<b>TUES</b>	<b>WED</b>	<b>THUR</b>	<b>FRI</b>
<b>AM</b>					
<b>PM</b>					

- (ii) If you do not have a fairly regular pattern, approximately how many hours are spent involved in educational activities each week?          hours.

**Further information which you would like to offer:**

## SECTION B: PLANNING AND RESOURCES USED

- (i) Please place a tick in the second column if that subject is included in your child's education programme and, where appropriate, the main textbook, course or other resources used.

SUBJECT	✓	MAIN TEXTBOOK, COURSE OR RESOURCES USED
English		
Mathematics		
Science		
Geography		
History		
RE		
French		
Technology		
Art		
Music		
PE		

(ii) Please place a tick in the second column if you use any of the following resources? If 'yes', please give further information.

<b>RESOURCE</b>	<b>✓</b>	<b>FURTHER INFORMATION IF APPROPRIATE</b>
Computer		
Local library		
TV and Radio Programmes		
Visits and Outings		
Practical Equipment		

(iii) Please give a brief outline of what you expect your child to learn in the next 12 months.

- (iv) Please list the people who are regularly involved in the education of your child and the areas of your planned programme which they teach.

Name	Areas involved in

- (v) What arrangements are made to ensure that your child has social contact with other children and adults?
- (vi) Would you like to know about EHE groups/families in your area?
- (vii) Are you a member of 'Education otherwise'?

### **SECTION C: RECORD KEEPING**

- (i) Do you ensure that most of your child's work is kept and clearly indicates the date when it was completed?

Yes

No

- (ii) Do you keep a diary or a record of the work completed by your child?

Yes

No

**SECTION D: WORKING TOWARDS QUALIFICATIONS  
& BEYOND (13-16 year old children only)**

**Connexions Staffordshire:**

Connexions Staffordshire is a free service which provides information, advice, guidance and support to young people aged 13 – 19 to assist their transition to adulthood.

**What information is provided to the Connexions service?**

Under the Learning and Skills Act 2006 there is a legal obligation to provide

- a) the names and addresses of pupils and their parents.
- b) any other information relevant to the Connexions Service, however you have the right to “opt out” and instruct EHE not to provide any other information.

Details of all young people reaching the age of 13 will be shared with Connexions who will then be in contact to offer advice and guidance. If you do not require this service then you need to opt out by ticking this box

- (i) Is your child being prepared for a national qualification?

Yes

No

If ‘Yes’ please give details of the subject and the qualification s/he is working towards e.g. GCSE, GNVQ etc.

SUBJECT	QUALIFICATION TO BE GAINED IF SUCCESSFUL

- (ii) What arrangements have been made for an examination entry?

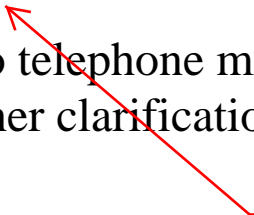
Thank you for completing this outline of your child’s education at home programme.

If you or your child would like to give additional information please attach it to this form and return it to:

Mr Olaf Hindmarsh  
Kingston Centre  
Fairway  
Stafford  
ST16 3TW

Shortly after receiving your completed programme, I will telephone or write to you; to let you know the name of the representative who will contact you to arrange a convenient date to review your child/youngster's education.

Please do not hesitate to telephone me on 01785 278265, should you require further clarification, discussion or information.



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**Olaf Hindmarsh**

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[www.sln.org.uk/home](http://www.sln.org.uk/home)